

LOCATION ON-PRODUCTION HAZARD ASSESSMENT CHECKLIST

The following information is presented as a general safety checklist to help identify potential production location safety issues.

Production Name:		To Be Completed By:	<i>Location Manager</i>
Copies Sent To:	<i>Unit Production Manager</i>	<i>Safety Representative</i>	To Be Stored By: <i>Production Office Coordinator</i>
Today's Date:		Location Name: Location Address:	
Special Instructions:	When: <i>During location production.</i> Frequency: <i>At each new location.</i> **Mark "N.A." for any items not applicable to your production**		

<input type="checkbox"/>	<input type="checkbox"/> N/A	<i>Location Safety Poster</i> is completed with appropriate emergency information and posted.
<input type="checkbox"/>	<input type="checkbox"/> N/A	<i>Los Angeles City Fire Department Location Inspection Report</i> completed daily and kept at location in case of LAFD spot inspection. Send accumulated forms to Safety Representative after location is wrapped.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Exits are functional and properly marked.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Building is equipped with emergency lighting.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Building is equipped with a functional fire sprinkler system.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Fire extinguishers are available and tagged with the date of the last inspection.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Fire lanes are kept clear (20 feet wide), and fire hydrants are not blocked.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Elevator Permits re available and capacity limits discussed.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Determine where electrical generators will be placed so that generator exhaust gases will not blow into the crew area, office buildings or sound stages.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Designate locations for generator trucks, refueling trucks and water tenders.
<input type="checkbox"/>	<input type="checkbox"/> N/A	No vehicles are parked within a minimum of 20 feet from tents.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Handrails, guardrails and/or lifelines are available if needed for roofs, platforms, cliffs, etc.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Hazard signs such as Danger, Warning, Caution, Keep Out, etc. posted if needed (including No Smoking signs)
<input type="checkbox"/>	<input type="checkbox"/> N/A	Employees are not exposed to any asbestos, lead paint, chemicals, unidentified trash/debris, or excessive animal feces. If these are present, contact Safety Representative at (818) 954-2890.
<input type="checkbox"/>	<input type="checkbox"/> N/A	<i>At the conclusion of filming, all production-produced directional signs to the location are removed and properly disposed.</i>

Notes: (Use this space or reverse to indicate any other conditions that may require special attention.)

Completed By:	Signature:
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