

## Safety Responsibilities Crew

Crewmembers are responsible for understanding and following the **General Safety Guidelines for Production** and meeting their safety program responsibilities as outlined in the IIPP Manual.

### **SAFETY PASS**

**Southern California employees whose Local is part of the Safety Pass Program are only eligible for employment by this production if they have a fully completed Safety Pass.**

### **EMPLOYEES WORKING OUTSIDE OF SOUTHERN CALIFORNIA**

1. Productions are required to employ workers knowledgeable in the work they will be asked to do. Because there are many different ways proficiency can be documented, you will be asked to submit evidence of training, demonstrate proficiency, or undergo training. You may not operate any equipment, power tool, heavy equipment etc. that you have not been trained to use.
2. Employees operating heavy equipment must have Certification for each piece of equipment they will be driving (e.g. Forklift Safety Card; Aerial Platform Training, etc.)
3. Each of you must read (*Form 1*) **General Safety Guidelines for Production** and thoroughly familiarize yourselves with the parts that are applicable to you. You will sign an *Acknowledgment Form* indicating you have read and will abide by these Safety Guidelines.
4. **Call the Production Safety Representative if you are asked to do or operate anything that violates this policy. You may call anonymously if you wish at (818) 954-2800 or (877) 566-8001.**

### **Participate in the Injury and Illness Prevention Program (IIPP):**

1. Read and understand safety literature:
  - a) Obtain and review the **General Safety Guidelines for Production** from the Line Producer, Production Manager, Stage Manager, Construction Coordinator, Transportation Captain/Coordinator, Assistant Stage Manager or Key Department Head. *The General Safety Guidelines for Production* and additional information is available from the **Production Safety Manual**, which can be obtained at [safetyontheset.com](http://safetyontheset.com).
  - b) Read the distributed **AMPTP Safety Bulletins** related to the specific hazards that you may come into contact with on the production (i.e. helicopters, firearms, appropriate clothing, etc.)
2. Attend and participate in safety meetings to review the following:
  - a) Overview of the safety program.
  - b) Safety aspects of the day's activities and the particular hazards of the location.
  - c) Elements of the **Emergency Plan**, such as the location of emergency equipment, exits and telephones on site, and emergency procedures, such as evacuation plans in case of fire, etc.
  - d) Safety precautions to be followed around specialized equipment that may pose a potential hazard (e.g. insert car, process trailer, crane, booms, helicopters, etc.)
3. Attend and participate in all safety training classes:
  - a) Complete all of your Safety Pass Training.
  - b) Hazard Communication Training (if appropriate)
  - c) Personal Protective Equipment.
  - d) Fall Protection Equipment.
  - e) Consult with your supervisor for the specific training needs of the production.

### **Communicate safety concerns and questions:**

1. Consult with your supervisor regarding any safety concerns or questions that may arise.
2. Report any hazards you may see to your supervisor. This can be done in person or anonymously through the use of the Anonymous Safety Hotline (818-954-2800 or 877-566-8001).



## **FIREARM POLICY**

***The Company expressly prohibits weapons, including but not limited to firearms, in the workplace. The workplace includes all property owned, leased or controlled by the Company. Exceptions will be made for weapons approved for use for filming or with prior written approval by the Company. Failure to strictly adhere to this policy will result in disciplinary action, up to and including termination.***

***There will be no disciplinary action for reporting unsafe conditions or work practices.***