

## LOCATION ON-PRODUCTION HAZARD ASSESSMENT CHECKLIST

*The following information is presented as a general safety checklist to help identify potential production location safety issues.*

<b>Production Name:</b>		<b>To Be Completed By:</b>	<i>Location Manager or 1<sup>st</sup> AD</i>
<b>Copies Sent To:</b>	<i>Unit Production Manager</i>	<i>Safety Representative</i>	<b>To Be Stored By:</b> <i>Production Office Coordinator</i>
<b>Today's Date:</b>		<b>Location Name:</b> <b>Location Address:</b>	
<b>Special Instructions:</b>	<b>When:</b> <i>During location production.</i> <b>Frequency:</b> <i>At each new location.</i> <b>**Mark "N.A." for any items not applicable to your production**</b>		

<input type="checkbox"/>	<input type="checkbox"/> N/A	<i>Location Safety Poster</i> is completed with appropriate emergency information and posted.
<input type="checkbox"/>	<input type="checkbox"/> N/A	<i>Los Angeles City Fire Department Location Inspection Report</i> completed <b>daily</b> and kept at location in case of LAFD spot inspection. <b>Send accumulated forms to Safety Representative after location is wrapped.</b>
<input type="checkbox"/>	<input type="checkbox"/> N/A	Exits are functional and properly marked.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Building is equipped with <b>emergency lighting.</b>
<input type="checkbox"/>	<input type="checkbox"/> N/A	Building is equipped with a functional <b>fire sprinkler system.</b>
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Fire extinguishers</b> are available and tagged with the date of the last inspection.
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Fire lanes</b> are kept clear (20 feet wide), and fire hydrants are not blocked.
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Elevator Permits</b> re available and <b>capacity limits</b> discussed.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Determine where <b>electrical generators</b> will be placed so that generator exhaust gases will not blow into the crew area, office buildings or sound stages.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Designate locations for generator trucks, refueling trucks and water tenders.
<input type="checkbox"/>	<input type="checkbox"/> N/A	No vehicles are parked within a minimum of 20 feet from tents.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Handrails, guardrails and/or lifelines are available if needed for roofs, platforms, cliffs, etc.
<input type="checkbox"/>	<input type="checkbox"/> N/A	Hazard signs such as Danger, Warning, Caution, Keep Out, etc. posted if needed (including No Smoking signs)
<input type="checkbox"/>	<input type="checkbox"/> N/A	Employees are not exposed to any asbestos, lead paint, chemicals, unidentified trash/debris, or excessive animal feces. If these are present, contact Safety Representative at (818) 954-2890.
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b><i>At the conclusion of filming, all production-produced directional signs to the location are removed and properly disposed.</i></b>

**Notes:** (Use this space or reverse to indicate any other conditions that may require special attention.)

<b>Completed By:</b>	<b>Signature:</b>
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