

# LOCATION PRE-PRODUCTION HAZARD ASSESSMENT CHECKLIST

*The following information is presented as a general safety checklist to help identify potential production location safety issues.*

Production Name:		To Be Completed By:	
Copies Sent To:	<i>Unit Production Manager, Safety Representative</i>	To Be Stored By:	<i>Production Office Coordinator</i>
Today's Date:		Location Name:	
Location Address:			
Special Instructions:	<b>When:</b> <i>During location scout.</i> <b>Frequency:</b> <i>At each new location.</i> <b>Mark "N.A."</b> <i>for any items that don't apply.</i>		
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>If any Hazardous Materials not associated with the production are stored at the site:</b> <ul style="list-style-type: none"> <li>• Speak with property re: storage, labeling, and/or disposal of all hazardous materials present.</li> <li>• See that <b>Safety Data Sheets (SDS)</b> are available for hazardous materials stored at the site.</li> </ul>	
<input type="checkbox"/>	<input type="checkbox"/> N/A	Call <b>Safety Representative</b> for assistance in arranging for the <b>disposal of hazardous waste.</b>	
<input type="checkbox"/>	<input type="checkbox"/> N/A	See to it that the local <b>Fire Department</b> has been briefed on the proposed activity and, if required, permits have been obtained.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	If FX will be using <b>heavy smoke, pyro,</b> or large amounts of <b>dust,</b> call Safety Representative.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	Learn from the property representative <b>the maximum load limit</b> for floor loads and other elevated surfaces and tell the Construction Coordinator.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	Learn from the property representative if the buildings contain <b>asbestos, lead paint, chemicals,</b> unidentified drums, excessive trash/debris, animal feces, or pose other health problems.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	Determine if your Production Company has any plans to disturb any walls, partitions, paint or other surfaces that may contain asbestos or lead.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Exits</b> are functional and properly marked.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	Building is equipped with <b>emergency lighting.</b>	
<input type="checkbox"/>	<input type="checkbox"/> N/A	Building is equipped with a functional <b>fire sprinkler system.</b>	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Fire extinguishers</b> are available and tagged with the date of last inspection.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	Issues concerning streets, highways, traffic patterns, train tracks, flight paths and patterns, facility access, fire lanes and parking considerations, power lines, etc., have been addressed.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Elevator permits</b> are available and up-to-date, and capacity limits have been discussed.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Hazard Signs</b> such as Danger, Warning, Caution, Keep Out, etc. posted if needed (including <b>No Smoking</b> or <b>No Guns</b> signs).	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Helicopter landing sites</b> have been approved by the Pilot or the Aerial Coordinator and clearly delineated and adequately cleared.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Water Quality issues</b> address prior to entry.	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Indigenous animal/plant concerns</b> within the region have been addressed. (Poison oak, mosquitoes, snakes, etc.)	
<input type="checkbox"/>	<input type="checkbox"/> N/A	<b>Fall Hazards</b> such as rooftops and balconies may need additional protection. Call your Safety Representative.	
<b>Notes: (Use this space to indicate any other conditions that may require special attention.)</b>          			
Completed By:		Signature:	